

MINUTES OF THE BOARD OF EDUCATION
Independent School District No. 820
Sebeka, MN 56477
Regular meeting January 8, 2024

The regular meeting was called to order at 6:29 p.m. following the reorganizational meeting. The following members were in attendance: Nathan Erickson, Charles Funk, Rodney Huttunen, Cheri Kangas, Eric Nelson and JoAnn Olson. Absent Kayla Frame. Also present were Superintendent Dave Kerkvliet; Principal Amie Westberg; Business Manager Holly Paulson; staff member Melissa Koch; and Review Messenger Dave Hanson.

Olson moved, Erickson seconded to approve the agenda as presented. Motion carried unanimously.

Business Manager Holly Paulson reported that she had reconciled the final 2023 payroll and submitted for preparation of W-2's; Calendar year Flex Plans and HSA accounts have been set up for employees who want to participate in the new WEX program for 2024; reviewed ESSER III and Title funds; continues to work on budget revisions for FY2024; attended a virtual meeting regarding the new Earned Safe and Sick Time and summarized Board Considerations for 2023 noting that Board Consideration money is contributed by the board members and Mr. Kerkvliet and is used for flowers for staff/family funerals; retiree gifts; Education Appreciation Week, and Welcome Back Breakfast.

Jon Lillquist's Dean of Students/AD report included information on the new HUDL Focus for game streaming noting that there is an app to download on your phone or TV to watch and has acquired \$3,500 of sponsorship support; received a Region 6A disbursement in the amount of \$6,269.34; and is having Reggie Kiser and Casey Strayer sub with the BBB team on a per event rate of pay basis due to high numbers of players and coaches missing some practices and/or games due to appointments.

Principal Westberg reported that the end of the semester is on January 19th and will have finals for grades 9-12 and unit tests for grades 7-8; has had no news from MDE regarding the approved reading curriculum but will release the approved curriculum list on January 10th; teachers will be celebrating MLK Day on Monday, January 15th with a variety of activities for students; found out that Sourcewell will be providing Course Planner through Schoolinks for our school for free and reviewed discussion from staff members regarding about how the LETRS (professional development), SPIRE-small group, Heggerty-whole and small group and Kilpatrick-whole and small group programs are working.

Superintendent Kerkvliet reviewed information regarding the Warrior Mascot Appeal noting that he has been in contact with the American Indian Education division of MDE; met with Executive Director Bob Indihar from MREA who made an in-person visit to Sebeka; reviewed information on the MSBA Conference being held January 10th-12th; toured Verndale's solar project; noted that an inspection was done on the gym curtain divider and a hardware upgrade is recommended; reviewed MSBA policies 410 (Family and Medical Leave Updates-1-week leave language), 416 (Drug, Alcohol, and Cannabis Testing-clerical corrections that do not affect the policy's substance), and 506 (Student Discipline- corrects references to students with a disability; adds prohibitions against use of exclusionary practices for early learners or for attendance and truancy issues); met with City of Sebeka employee Tom Hoppe regarding the city pool to see if the school would be interested in it for some other use but also noted that the city is considering trying to reopen the pool; attended a Freshwater Legislative Day with Mr. Funk; received a special note from a student; and will be attending an administrative team professional development program with Mrs. Westberg and Mr. Lillquist to strengthen leadership skills.

Under Discussion Items, the Board reviewed a quote received for a new pole vault pit for the track as the current one is not up to current standards and can be unsafe and Superintendent Kerkvliet noted that four board members and himself would be attending the MSBA annual conference and reviewed final details for transportation, hotel registration, conference registration, etc.

Erickson moved, Huttunen seconded to approve the following consent agenda items: Truth in Taxation and regular meeting minutes of December 11th; Treasurer and Investment report for January; monthly bills at \$618,918.32; assignment of Courtney Walz as paraprofessional beginning January 2nd; and K-12 enrollment at 471 students. Motion carried unanimously.

Funk moved, Olson seconded to approve MSBA Policies #410 (Family and Medical Leave Updates-1-week leave language), 416 (Drug, Alcohol, and Cannabis Testing-clerical corrections that do not affect the policy's substance), and 506 (Student Discipline- corrects references to students with a disability; adds prohibitions against use of exclusionary practices for early learners or for attendance and truancy issues). Motion carried unanimously

Olson moved, Kangas seconded to approve the Elevate PD MOU between ISD 820 and EMS for SY23-24 and SY24-25 noting that this is an alternative way for teachers to earn credits that could be applied towards a lane change and if a teacher is all the way to the right of the lanes, they could earn a \$500 stipend. Motion carried unanimously.

Funk moved, Olson seconded to approve the second reading of the 2023-2024 EMS Seniority List as presented. Motion carried unanimously.

Erickson moved, Kangas seconded to approve the resolution accepting the following donation: \$426.74 to the Angel Fund from Our Savior's Lutheran Church. The following members voted in favor: Erickson, Funk, Huttunen, Kangas, Nelson, Olson; absent: Frame; against: none; therefore the resolution was duly adopted.

Huttunen moved, Erickson seconded to approve the first reading of the 2023-2024 budget revisions as presented by Business Manager Holly Paulson showing revised revenues of \$8,103,455 and revised expenditures of \$7,760,894 and a projected surplus of \$342,561 for FY 2024 noting that this is an early budget revision knowing it will be adjusted when completed again in May. Motion carried unanimously.

Funk moved, Huttunen seconded to approve the quote from Richey Athletics in the amount of \$21,950 for the new pole vault pit contingent upon Menahga paying for half of the cost of the pit. Motion carried unanimously.

Erickson moved, Kangas seconded to adjourn the regular meeting at 7:44 p.m. Motion carried unanimously.

JoAnn Olson
Clerk of Sebeka School District